



Auctioneer Accreditation

Short Course



Nationally recognised training



Your pathway to a successful career
in real estate.

2026

Course Brochure

Course Description

The Auctioneering skill set is designed for licensed real estate agents who are ready to elevate their careers by mastering the art and strategy of conducting property auctions.

Through a blend of theory and hands-on training, you'll learn how to prepare and execute auctions, manage vendor and bidder communications, and ensure compliance with NSW legislation.

This nationally accredited program builds the confidence, stage presence, and technical understanding required to lead successful auctions and close deals with professionalism and impact.

Through interactive coursework and practical exercises, you will learn to:

- Prepare an effective auction strategy and understand pre-auction procedures.
- Liaise with vendors and sales agents to confirm contracts and property details.
- Conduct live auctions, manage bidding momentum, and identify the successful bidder.
- Complete post-auction processes, contracts, and documentation in compliance with NSW regulations.

Entry Requirements

To be eligible to enrol, learners must:

- Be 16+ years old
- Complete a basic language, literacy, numeracy & digital (LLND) capability prior to starting the course
- Have or obtain a USI (Unique Student Identifier)
- Have access to a computer and internet, ability to upload documents/video etc.

Career Pathways

- Assistant Agent
- Property Management Assistant
- Leasing Consultant
- Sales Associate
- Property Officer

Who Should Enrol?

This course is ideal for:

- Are looking to start a career in the real estate and property services industry.
- Want to meet the educational requirements to apply for Assistant Agent Registration with NSW Fair Trading.
- Plan to progress to the CPP41419 Certificate IV in Real Estate Practice, with the five units completed in this course providing credit towards the full qualification.
- Are interested in working in residential sales or property management.

Duration & Delivery



Virtual (Trainer-led)

This flexible delivery mode combines self-paced learning with scheduled support.



Face-to-face

Scheduled face-to-face sessions held at our campus and/or streamed live via Microsoft Teams where students will engage directly with trainers. The maximum duration is 18 months.



Online (Self-Paced)

This fully online delivery mode allows students to complete the course at their own pace. Students will have access to recorded learning materials and resources to support their studies. Trainer support is available via email & phone.

Units of Competency

CPPREP4161 Undertake pre-auction processes
CPPREP4162 Conduct and complete sale by auction
CPPREP4163 Complete post-auction process and contract execution

RPL

If you have relevant prior study, work experience, or training, you may be eligible for Recognition of Prior Learning (RPL) or Credit Transfer (CT). These options can reduce the time and cost of your course by recognising skills and knowledge you've already gained. Our team will assess your eligibility and guide you through the application process.

Assessment Methods

Various assessment methods will be used throughout your course, including:

- Knowledge Assessments: Written questions used to assess the learner's understanding of the required knowledge and legislation.
- Practical Assessments: Workplace-based or simulated tasks that require learners to demonstrate the skills outlined in the unit.
- Role Plays: Simulated scenarios where learners interact with clients, colleagues or stakeholders to demonstrate communication and professional skills.
- Case Studies: Realistic industry scenarios requiring learners to analyse information and apply legislative and procedural requirements.

Completion

On successful completion of this skillset, you will be issued with a nationally recognised Statement of Attainment (SoA) issued by Brighten Institute Australia (RTO ID 41148) in CPPREP4161 Undertake pre-auction processes, CPPREP4162 Conduct and complete sale by auction & CPPREP4163 Complete post-auction process and contract execution. The units of competency within this skill set are recognised nationally under the Australian Qualifications Framework.

Your Pathway



1

Study the Assistant Agent Course
Start your career in real estate

2

Apply for Assistant Agent Registration
Apply for a Certificate of Registration through NSW Fair Trading

3

Study the CPP41419 Certificate IV in Real Estate Practice qualification while working in the industry as an Assistant Agent for a minimum of one year.
These requirements can be completed concurrently.

4

Apply for Class 2 Licence
Apply for a Class 2 Real Estate Licence through NSW Fair Trading

5

Study the CPP51122 Diploma of Property (Agency Management) qualification while working in the industry as a Class 2 Agent for a minimum of two years.
These requirements can be completed concurrently.

6

Apply for Class 1 Licence
Apply for a Class 1 Real Estate Licence through NSW Fair Trading



BRIGHTEN
INSTITUTE AUSTRALIA

Brighten Your Future

Brighten Institute Australia is a Registered Training Organisation committed to providing high quality, industry relevant education.



(02) 9223 1868



www.brighten.edu.au



contact@brighten.edu.au



Level 5, 12 O'Connell St, Sydney
NSW 2000

SCAN ME

For further information

