PROPERTY MANAGEMENT

Course Description

The Property Management course equips you with the foundational skills and legal knowledge needed to start a successful career in property management.

Through simulated industry scenarios, you'll learn to select suitable tenants, prepare and manage tenancy agreements, conduct inspections, handle maintenance requests, and manage lease terminations professionally and lawfully.

This nationally accredited program not only gives you the confidence to manage properties effectively but also builds your understanding of compliance, tenancy law, and customer service — preparing you for the dynamic world of real estate.

Who Should Enrol?/Career Pathways

This course is ideal for:
- Are looking to begin a career in real estate or property management.
- Want to gain credit towards the Certificate IV in Real Estate Practice.
- Aspire to roles such as Assistant Real Estate Agent, Property Manager, Real Estate Representative, or Property Portfolio Officer.

Units of Competency

- CPPREP4121 - Establish landlord relationships
- CPPREP4122 - Manage tenant relationships
- CPPREP4123 - Manage tenancy
- CPPREP4124 - End tenancy
- CPPREP4125 - Transact in trust accounts

Entry Requirements

- To be eligible to enrol, learners must:
- Be 16+ years old
- Complete a basic language, literacy, numeracy & digital (LLND) capability prior to starting the course
- Have or obtain a USI (Unique Student Identifier)
- Have access to a computer and internet, ability to upload documents/video etc.

Duration

Blended
Average time taken to complete the course is 1 - 3 months, with a maximum of 6 months allowed.

Face-to-face
Four scheduled face-to-face sessions held either face-to-face at our campus and/or streamed live via Microsoft Teams. The maximum duration is 6 months.

Completion

On successful completion of this skillset, you will be issued with a nationally recognised Statement of Attainment (SoA) issued by Brighten Institute Australia (RTO ID 41148). The units of competency within this skill set are recognised nationally under the Australian Qualifications Framework.

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