BSB51915 Diploma of Leadership and Management

Qualification Description

This qualification would apply to individuals with various job titles including executive officers, program consultants and program coordinators. Individuals in these roles may possess substantial experience in a range of settings, but seek to further develop their skills across a wide range of business functions. Conversely, it may also apply to those with little or no vocational experience, but who possess sound theoretical business skills and knowledge that they would like to develop in order to create further educational and employment opportunities.

Entry Requirements

Entry to this qualification is limited to those individuals who:
• Completed Year 12 (or equivalent) education
• Vocational experience but without formal supervision or a higher qualification in that area

Study Pathways

The diploma of Leadership and Management may enter an Advanced Diploma of Leadership & Management course at BIA, or may be eligible for advanced standing in courses at universities or other higher education providers through our articulation pathways program.

Career Outcomes

Business Development Manager, Project Manager, Marketing Coordinator, Executive Officer

Learning Outcomes

• Manage systems effectively
• Develop skills and knowledge to manage the performance of staff
• Manage projects efficiently
• Lead and manage effective workplace relationships
• Manage own performance and professional development
• Ability to use a range of strategies to develop further competence
• Review and improve sustainability policies and procedures
• Plan and implement financial management approaches

Starting date 2017

<table>
<thead>
<tr>
<th>Season</th>
<th>Period</th>
<th>Duration</th>
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</thead>
<tbody>
<tr>
<td>Winter</td>
<td>24 April – 30 June</td>
<td>10 Wks.</td>
</tr>
<tr>
<td>Term break</td>
<td>3 July – 14 July</td>
<td>2 Wks.</td>
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<tr>
<td>Spring</td>
<td>17 July – 22 September</td>
<td>10 Wks.</td>
</tr>
<tr>
<td>Term break</td>
<td>25 September – 6 October</td>
<td>2 Wks.</td>
</tr>
<tr>
<td>Summer</td>
<td>9 October – 15 December</td>
<td>10 Wks.</td>
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1 term = 12 weeks (9 weeks study + 3 weeks break between study periods except Christmas & New Year breaks which is 7 weeks.)

Promotional fees may be applicable from time to time.

Study Mode

On campus
- Network and develop insider knowledge of business context
- Enjoy our central Sydney location campus
- Learn practical skills
- Meet like-minded people and build industry contracts

Blended
- Collaborative and independent modes of study
- Reduced seating time to balance extra-curricular activities
- Develop your technology skills

Study Duration

Full time: 12 Months
Part time 12—24 Month

Course Fees 2017 (AUD)

<table>
<thead>
<tr>
<th>Mode</th>
<th>Tuition</th>
<th>Material (Non-refundable)</th>
<th>Enrolment</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>On Campus</td>
<td>$8,500</td>
<td>$300</td>
<td>$200</td>
<td>$9,000</td>
</tr>
<tr>
<td>Blended</td>
<td>$7,000</td>
<td>$300</td>
<td>$200</td>
<td>$7,500</td>
</tr>
</tbody>
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Packaging Rules

12 Units in Total
4 Core Units + 5 Elective Units

Career Outcomes

Business Development Manager, Project Manager, Marketing Coordinator, Executive Officer

Assessment

Assessments are conducted through a variety of means including written exercises, Knowledge based tests, projects, assignments, Practical placement book, Workplace competency record role-plays, simulations based assessments and demonstrations.